



# Deer Creek Christian School

## EMPLOYMENT APPLICATION

Your interest in **Deer Creek Christian School** is appreciated. We consider applicants without regard to sex, race, color, nationality or ethnic origin. All employees must be practicing Christians and active in an evangelical church. We invite you to fill out this initial application and return it to our school office.

We realize that the key to a successful Christian School is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models (Luke 6:40). Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

### A. Personal Data

Full name: \_\_\_\_\_

Application date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date available: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Present address: \_\_\_\_\_

\_\_\_\_\_

Phone: Days (\_\_\_\_\_) \_\_\_\_\_ Evenings (\_\_\_\_\_) \_\_\_\_\_

Position desired \_\_\_\_\_

Can you submit verification of your legal right to work in the US? Yes No

Why do you desire a position at Deer Creek Christian School? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### B. Spiritual Preparation

What is the name and address of the local church you attend? \_\_\_\_\_

\_\_\_\_\_

Name of Pastor \_\_\_\_\_

Are you presently a member in good standing? Yes No Number of years? \_\_\_\_\_

In what church activities are you involved and with what degree of regularity?

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What other Christian service have you done since becoming a Christian?

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Describe how you came to know Jesus Christ as your personal Lord and Savior.

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Describe your routine of personal Bible study and prayer.

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**C. PROFESSIONAL QUALIFICATIONS**

What degree or degrees do you hold? \_\_\_\_\_

| Degree | Date Received | Issuing Institution |
|--------|---------------|---------------------|
| _____  | _____         | _____               |
| _____  | _____         | _____               |

Your Major(s)

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Your Minor(s)

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Do you have an ACSI Teaching Certificate? Yes No

What level? \_\_\_\_\_ Remains valid for \_\_\_\_\_ years.

Do you have a state teaching certificate? Yes No State? \_\_\_\_\_

What kind? \_\_\_\_\_ Remains valid for \_\_\_\_\_ years.

Endorsement(s)

List semester hours in endorsement area(s)

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**D. EMPLOYMENT HISTORY**

Please start with your current or most recent employer and work backwards.

1. Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_

Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

2. Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_

Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

3. Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_

Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

**E. PERSONAL REFERENCES**

Please give three references, two professional and one personal. Do not list family members or relatives for references.

| Name/Complete Address | Phone | Position |
|-----------------------|-------|----------|
| 1. _____              |       |          |

2. \_\_\_\_\_

3. \_\_\_\_\_

**F. APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that **Deer Creek Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the

best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Deer Creek Christian School** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

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Signature of Applicant

Date